



# Redlands Unified School District

## Business Services Division ~ Enrollment Center

P.O. Box 3008 • Redlands, California 92373-1508 • (909) 307-2470 • FAX (909) 307-2471

**Registration dates may be revised due to the COVID 19 pandemic.  
Updates will be posted on the District's website, as necessary.  
For the health of visitors and staff, safety protocols will be in place for in-person enrollments: face coverings, social distancing, limited number of visitors, etc.**

January 2021

Dear Parents/Guardians:

A child is eligible to enter **Kindergarten** at the beginning of the school year **if he/she is five years old on or before September 1, 2021. Children who turn five September 2 through December 2, 2021, are eligible to enroll in the Transitions Program.** Students who reside in the District may be registered by **birth parent or legal guardian with photo I.D.** Registrations are accepted at the Enrollment Center, 7 W. Delaware Ave., Redlands 92374, **7:30 a.m. to 3:30 p.m.** Parents/legal guardians are responsible for obtaining and providing all required documents listed below. **Incomplete packets will not be accepted.**

1. **Legal evidence of age:** Certified birth record or statement by local registrar/county recorder certifying date of birth; or baptism certificate duly attested; or a passport; or, when none of the foregoing is obtainable, an affidavit of the parent, guardian, or custodian of the minor; or any other appropriate means of proving the age of your child as prescribed by the school district's Board of Education.
2. **Proof of Residency – All documents must be dated within 30 days prior to enrollment:** Original gas, electric, city water and/or trash bill showing “**Service**” address in parent's name (if paid online, bring a printed copy); or rental agreement with current rent receipt (not accepted for room rentals); or Closing/Final escrow papers; property tax payment receipts; or pay stub; or correspondence from a government agency; or voter registration; or approved interdistrict attendance permit. Items such as cable and phone bills, driver's license and other DMV documents are not acceptable as proof of residence.
3. **Declaration of Residency:** If parent/guardian and family live **full-time** with others, parent/guardian and homeowner must complete a “Declaration of Residency” at the Enrollment Center. Homeowner must provide current proof of residence (see #2 above) and photo identification.
4. **Documentary proof from a physician or agency for immunizations:**
  - (a) **Polio** – minimum of three (3) doses. **If last dose was prior to fourth birthday, a booster is required.**
  - (b) **Diphtheria, Pertussis, Tetanus** – minimum of four (4) doses. **If last dose was prior to fourth birthday, a booster is required.**
  - (c) **Hepatitis B** – total of three (3) doses.
  - (d) **Measles, Mumps, Rubella** – Two (2) doses, both on or after the first birthday.
  - (e) **Varicella (Chickenpox)** – Two (2) doses or physician-documented varicella disease or immunity.
5. **Report of Health Examination for School Entry (form available on District website):** Students enrolling in first grade must submit proof they have received the state required Health Exam within 18 months prior to starting first grade. *Although not required for Transitions and Kinder enrollments, the Health Exam must be submitted to your student's school prior to first grade.*

Parents are encouraged to review enrollment requirements and begin the registration process online or fill out paper forms. Parents may begin filling out Online registration forms or pick up enrollment packets at the Enrollment Center (EC) on January 6, 2021. **All registrations, online and paper, must be finalized at the EC or by EC staff with the documents listed above on or after your school's Priority Registration date.** Please call the EC, (909) 307-2470, or your child's school if you have questions. Visit [www.redlandsusd.net](http://www.redlandsusd.net) for online registration and information such as Grade Level Standards, school calendars, etc.

**Jason Hill**

Assistant Superintendent, Business Services