



# Redlands High School

840 E. Citrus Avenue Redlands, CA 92374

Phone 909-307-5500 FAX 909-307-5533

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Dear Parents:

We have developed emergency plans for Redlands Unified School District and Redlands High School. A site plan has been formulated to incorporate the district process. It is important for each student to have an emergency release card which is kept on file in the health office. We encourage you to fill out the card completely with names and telephone numbers of responsible people who can be called in case of an emergency. **It is important to call the school when any of the numbers listed on the card change.** In addition, key elements of the plan call for the following:

1. Large land/sea containers in place on campus for storage of equipment and emergency supplies
2. Emergency water supplies
3. First Aid kits
4. Sanitation supplies
5. Auxiliary cooking devices
6. Auxiliary lighting systems and batteries
7. Food supplies for 72 hours
8. Blankets and bedding

Classified and certificated staff members are organized into twelve different disaster response teams to address emergency contingencies including first aid and search and rescue. Staff members in charge of student release will encourage students to remain at school until you or your designee can pick them up.

In any emergency, your cooperation is necessary for the following:

1. Please encourage your child to stay at school.
2. Please do not telephone the school: telephone lines will be needed for emergency communications.
3. Please walk to school to pick up your students; streets should be as open as possible for emergency vehicles. If your child insists on leaving school, please encourage/him/her not to drive home.

The school will retain your child for 72 hours until you or your designee is able to reach them. **After 72 hours, any student still remaining at the school will be transferred to the nearest Red Cross relief center.** Be sure to keep your child's emergency release card updated; students will be released only to those specified by you on the card.

Thank you for your attention to this matter. Please feel free to contact the school if you have any questions regarding our emergency disaster plan.

Sincerely,

Chris Ruhm  
Assistant Principal