

SAFETY OFFICER III (LEAD)

DEFINITION

Under general supervision as a school district safety officer authorized by Education Code Section 39670 et seq., is assigned for day and evening activities to one or more school sites to protect life and property, respond to alarms and calls for assistance, perform a variety of investigative and protective duties, provide security services in assigned areas of the District, and do other related duties as required.

ESSENTIAL FUNCTIONS

Conduct investigations into criminal acts occurring on District property, including bus transportation, and make arrests as required by law; patrol buildings and grounds to provide protection against vandalism, burglary, arson, trespassing, and theft; make recommendations regarding security matters; prepare written incident reports; counsel juvenile offenders and advise parents; conduct investigations of crimes against property and persons; identify type of crime and collect, preserve, and impound evidence; maintain orderly control of large crowds and enforce safety regulations at special events (athletic events, dances, plays, open houses, and other events as assigned); enforce parking regulations on District property; assist and cooperate with other law enforcement agencies; establish, maintain and/or actively support standards of personal conduct and discipline in accordance with the current discipline policy approved by the Board of Education; may be assigned to one or more sites for extended periods of time to assist school administrators in maintaining school regulations and conducting criminal investigations; participate in programs related to law enforcement and safety education; diffuse rumors of aggressive behavior on a daily basis; identify confrontations on campus; track gang activity as it relates to schools and remain familiar with all gang trends; may be assigned to school sites in a radio vehicle; may lead and direct the work of campus supervisors/monitors and safety officers; care for and maintain equipment.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of:

Modern investigative and law enforcement procedures;
School District and departmental rules and regulations;
Behavior modification strategies and techniques;
Legal mandates, traffic laws and regulations, basic school law, policies, rules and regulations concerning campus control, security and appropriate student behavior;
Education and Penal Codes
Crowd control procedures and the detection and identification of dangerous drugs, improper substances and gang activity;
Safe campus supervision methods and procedures.

Ability to:

Lead or direct the work of others engaged in campus supervisor activities;
Collect and preserve evidence;
Write complete, concise reports;
Collect and analyze information and make independent judgments;
Establish and maintain effective working relationships with pupils, staff, law enforcement agencies and the public;
Perform effectively and efficiently in situations requiring tact, diplomacy and good judgment;
Enforce campus rules and regulations;

Ability to: (Continued)

Communicate effectively in oral and written form, particularly with adolescent students;
Understand and carry out oral and written directions;
Establish and maintain effective working relationships with those contacted in the course of work;
Relate effectively with racially and ethnically diverse staff, students and community.

EDUCATION AND EXPERIENCE

Education and Special Requirements:

Must complete an approved Peace Officer Standards and Training Course (POST) and have a valid POST Level I Module certificate or completion of a basic law enforcement academy certificate.

Must meet legal requirements for possession of a concealed firearm, if required by the Board of Education.

Must have and maintain a valid CPR and first aid certificate and possess a valid California driver's license.

Must qualify for insurability with the District's insurance carrier.

Must show proof of completion of SB1626 Campus Security training.

Equivalent to completion of the twelfth grade.

Desired Experience:

One year of recent law enforcement experience;

OR

Three years part-time law enforcement experience.

Prior experience with juveniles.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Moderate work, lifting or pushing objects weighing up to 100 pounds.

Working Conditions:

Working regularly in variable weather conditions. Long periods of standing and/or walking.

Pre-placement Physical: Class I