

How to Withdrawal a Student from RHS

1. Call the Attendance Office and leave the following information:
 - Your Name/Relationship to the student
 - Student Name
 - Last day the student will attend Redlands High School
 - City and State where the student will be attending school
 - Name of the school if possible
2. Attendance will then begin the process to withdraw your student.
3. All items that belong to the school MUST be turned in (Books, Computers, Uniforms etc.) on or before the last day of attendance.
4. A packet will be given to the student at the end of the day. This includes:
Withdrawal Form, Unofficial Transcript, Test Scores and Immunization Record
5. A Parent/guardian must come to the Administration Building to sign the Authorization to Withdrawal Form.
6. The new school will request Official Transcripts if necessary.

RHS Attendance Office
Phone: 909-307-5511