



Redlands Unified School District

Business Services Division ~ Enrollment Center

7 W. Delaware Ave • Redlands, California 92374 • (909) 307-2470 • FAX (909) 307-2471

Registration dates may be revised due to COVID 19.

Updates will be posted on the District's website, as necessary.

For the health of visitors and staff, safety protocols will be in place for in-person enrollments: face coverings, social distancing, limited number of visitors, etc.

January 2022

Dear Parents/Guardians:

A child is eligible to enter **Kindergarten** at the beginning of the 2022-23 school year **if he/she is five years old on or before September 1, 2022. Children who turn five September 2 through February 2, 2023, are eligible to enroll in the Transitions Program.** Students who reside in the District may be registered by birth parent or legal guardian with photo I.D. Registrations are accepted at the Enrollment Center, 7 W. Delaware Ave., Redlands 92374, **7:30 a.m. to 3:30 p.m.** Parents/legal guardians are responsible for obtaining and providing all required documents listed below. **Incomplete packets will not be accepted.**

1. **Legal evidence of age:** Certified birth record or statement by local registrar/county recorder certifying date of birth; or baptism certificate duly attested; or a passport; or, when none of the foregoing is obtainable, an affidavit of the parent, guardian, or custodian of the minor; or any other appropriate means of proving the age of your child as prescribed by the school district's Board of Education.
2. **Proof of Residency – All documents must be dated within 30 days prior to enrollment:** Original gas, electric, city water and/or trash bill showing “**Service**” address in parent's name (if paid online, submit a printed copy); or rental agreement with current rent receipt (not accepted for room rentals); or Closing/ Final escrow papers; property tax payment receipts; or pay stub; or correspondence from a government agency; or voter registration; or approved interdistrict attendance permit. Items such as cable and phone bills, driver's license and other DMV documents are not acceptable as proof of residence.
3. **Declaration of Residency:** If parent/guardian and family live **full-time** with others, parent/guardian and homeowner must complete a “Declaration of Residency” at the Enrollment Center. Homeowner must provide current proof of residence (see #2 above) and photo identification.
4. **Immunization Record:** Physician documented immunizations as required by the California Department of Public Health. Visit www.shotsforschool.org for detailed immunization requirements.
5. **Report of Health Examination for School Entry (form is on District's website):** Students enrolling in **First Grade** must submit proof they have received the state required Health Exam within 18 months prior to starting First Grade. *The Exam is not required for Transitions or Kinder enrollments. However, it must be submitted to your student's school prior to First Grade.*

Parents are encouraged to review enrollment requirements and begin the online registration process. Online registration forms will be available beginning January 18, 2022. **Registrations must be finalized at the Enrollment Center (EC) or by EC staff with documents listed above on or after your school's Priority Registration date.** Please call the EC, (909) 307-2470, or your child's school if you have questions. Visit www.redlandsusd.net for online registration and information such as Grade Level Standards, calendars, etc.

Jason Hill

Assistant Superintendent,
Business Services