



COPE MIDDLE SCHOOL

A California Gold Ribbon School

Dr. Stephanie Lock
Principal

Chris Ruhm
Assistant Principal

Welcome to 2020-2021!

Dear Cope Families,

Welcome to the 2020-2021 school year! Who could have ever predicted a worldwide pandemic, resulting in the closure of our communities and schools? In all our wildest dreams, we never would have imagined having to open a school year with no students on campus, and student learning occurring in an online format. Nevertheless, here we are, completely shifting everything we do in education.

We know this is a stressful time for our Cope families, but we can assure you that we are here to help and support you through these challenging times. We encourage every family to access <https://bit.ly/CopeParentPortal> to create a Parent Portal Account, as that is how we will be communicating with families throughout the year. We also suggest referring to our school website – <https://www.redlandsusd.net/cope> - for updates and information specific to Cope, and subscribe to Twitter @CopeMiddleRUSD and Instagram @cope.eagles.rusd for current information as well. Finally, the RUSD Distance Learning Toolkit – <https://bit.ly/DLParentToolkit> - is another amazing location for supports and resources for parents and students.

This year, we are emphasizing SOAR our schoolwide program used to foster and promote a safe and positive school learning environment. SOAR enhances student learning through establishing high behavioral and academic expectations for all students. SOAR is designed for students to be Safe, Organized, Accountable, and Respectful while on campus, in the classroom, in the community, and while online. More information will be shared in your students' classes during the first few days of school.

Here are some additional important items:

- The office is open daily from 7:30 AM – 4:00 PM. Anyone coming to the office must wear a mask, be temperature screened, and answer COVID-related questions, before being admitted to the campus.
- **Tentative** class schedules will be distributed to students at this week's Textbook Distribution. Updated schedules will be available in Parent Portal by Wednesday, August 12th. For any specific questions, our four counselors, Mrs. Garcia Marin (6th Grade), Mr. Joe Lopez (7th Grade), Mr. Sam Love (8th Grade), and Ms. Aument (AVID/Intervention) are available by email until their return in early August.
- For anyone who is unable to make the Textbook Distribution Days this week, you may come to the Cope office next week, any day, during normal business hours. Be sure to bring your printed emergency card.
- The 2020-2021 school year begins on **Thursday, August 13, 2020**; the block schedule and bell schedule are included.

We wish you the very best in all you do this year. Thank you, and Go Eagles!!

Sincerely,

Dr. Stephanie Lock

Principal

Cope Middle School

909-307-5420 ext. 42101

stephanie_lock@redlands.k12.ca.us

Mr. Chris Ruhm

Assistant Principal

Cope Middle School

909-307-5420 ext. 42101

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2020-2021 Distance Learning Program

<https://www.redlandsusd.net/cope>

<https://bit.ly/DLParentToolkit>

- ★ Students will be held to the same expectations as if they were physically on campus, in regard to attendance, behavior, and participation.
 - Students are required to attend all their classes each day via Google Meet or Zoom according to the Distance Learning Block Bell Schedule.
 - Attendance will be taken every day, in each class.
 - Students need to have their cameras on and need to have their first and last name projected as their screen name.
 - If a student is ill and unable to attend class, please contact the Cope Attendance Office.

- ★ Students will be using last year's student ID until school resumes to an in-person model.
 - Students will have a block schedule, attending three class periods a day.
 - Students will begin school with Block A and alternate with Block B every other day (Rotation Schedule included).
 - If your teacher is absent a substitute teacher will be present. No class will be cancelled.

- ★ The curriculum in the four content areas (English, Math, Science, Social Studies) will be focused on the essential standards identified in the California State Frameworks.
 - Teachers will provide daily live interaction for the purpose of instruction, progress monitoring, and maintaining school connectedness (ie. Google Classroom/Meet, Zoom).

- ★ Any class that requires additional materials will schedule a Grab & Go distribution
 - Thursdays only,, 7:00-9:00 AM OR 3:00-5:00 PM
 - Parents will be notified by teachers if there is a need to pick up items

- ★ Health/Safety and Social Emotional Learning activities (SEL) to address individual student's health and wellness will be implemented during the beginning of the school year, and during PE classes throughout the year.

- ★ **The best way to communicate with all staff is through email:** <https://bit.ly/TeacherEmails>

- ★ All school wide communications will be sent via Aeries Communications. It is essential to update your Aeries Parent Portal, including Notification Preferences, and select **General Notifications**.

- ★ Students should check their school Google email daily, as class communication will be through Google Classroom.

- ★ Students who meet certain criteria will be assigned to a 7th period class during the Student Support time to receive additional academic support.
 - All teachers will be available for office hours during Student Support Time to assist students.
 - Students not assigned to the Student Support time are welcome to participate. (Contact the student's counselor or teacher.)

- ★ Grab and Go Meals will continue to be available every week.



2020-2021 Bell Schedule

Middle School Block Schedule 2020-2021 for Distance Learning							
Block A				Block B			
Period	Start	End	Minutes	Period	Start	End	Minutes
				0 (PE – Ganther/Hopson)	7:15 AM	8:45 AM	90
1	8:45 AM	10:15 AM	90	4	8:45 AM	10:15 AM	90
P	10:15 AM	10:30 AM	15	P	10:15 AM	10:30 AM	15
2	10:30 AM	12:00 PM	90	5	10:30 AM	12:00 PM	90
L	12:00 PM	12:30 PM	30	L	12:00 PM	12:30 PM	30
P	12:30 PM	12:35 PM	5	P	12:30 PM	12:35 PM	5
3	12:35 PM	2:05 PM	90	6	12:35 PM	2:05 PM	90
Student Support Time	2:05 PM	3:15 PM	70	Student Support Time	2:05 PM	3:15 PM	70
Total Instructional Minutes			270	Total Instructional Minutes			270

Schedule Clarification:

- ☞ Students either have their Periods 1, 2, 3 or Periods 4, 5, 6 classes on the designated day – refer to the Rotation Schedule for day-to-day class meeting dates
- ☞ Student Support Time will be designated time for students who may need additional support during Distance Learning; teachers and/or counselors will connect with parents and/or students to determine the necessary support

What parents should expect:

- ☞ Live interaction with students' teachers during each scheduled period; classes will not be canceled
- ☞ 90-minute class time divided into different activity blocks which may include student independent work, group work, direct teacher instruction, etc. This will vary by teacher and class.
- ☞ Refer to the RUSD Distance Learning Toolkit for additional Parent Resources: <https://bit.ly/DLParentToolkit>



COPE MIDDLE SCHOOL

ROTATION SCHEDULE

2020-2021



AUG			NOV			MAR				
	10	Staff Prof.		9	4 5 6		1	4 5 6 1 2 3		
	11	Staff Prof.		10	1 2 3		2	3 4 5 6 1 2		
	12	Staff Prof.		11	HOLIDAY		3	2 3 4 5 6 1		
Students' 1st Day	13	1 2 3		12	4 5 6		4	1 2 3 4 5 6		
	14	4 5 6		13	1 2 3		5	6 1 2 3 4 5		
	17	1 2 3		16	4 5 6		8	5 6 1 2 3 4		
	18	4 5 6		17	1 2 3		9	4 5 6 1 2 3		
	19	1 2 3		18	4 5 6		10	3 4 5 6 1 2		
	20	4 5 6		19	1 2 3		11	2 3 4 5 6 1		
	21	1 2 3		20	4 5 6		12	1 2 3 4 5 6		
	24	4 5 6		THANKSGIVING RECESS Nov. 23 - Nov. 27				15	6 1 2 3 4 5	
Open House	25	1 2 3					16	5 6 1 2 3 4		
	26	4 5 6	Minimum Day				17	4 5 6 1 2 3		
	27	1 2 3		DEC	30	1 2 3		18	3 4 5 6 1 2	
	28	4 5 6			1	4 5 6		19	2 3 4 5 6 1	
	31	1 2 3			2	1 2 3		End of 3rd Quarter		
SEPT	1	4 5 6			3	4 5 6		SPRING RECESS Mar. 22 - April 2		
	2	1 2 3			4	1 2 3				
	3	4 5 6			7	4 5 6		APR	5	1 2 3 4 5 6
	4	1 2 3			8	1 2 3			6	6 1 2 3 4 5
Labor Day	7	HOLIDAY			9	4 5 6			7	5 6 1 2 3 4
	8	4 5 6			10	1 2 3			8	4 5 6 1 2 3
	9	1 2 3			11	4 5 6			9	3 4 5 6 1 2
	10	4 5 6			14	1 2 3			12	2 3 4 5 6 1
	11	1 2 3			15	4 5 6			13	1 2 3 4 5 6
	14	4 5 6			16	1 2 3			14	6 1 2 3 4 5
	15	1 2 3			17	4 5 6			15	5 6 1 2 3 4
	16	4 5 6			18	Staff Prof Day-No School for Students			16	4 5 6 1 2 3
	17	1 2 3			WINTER RECESS Dec. 21 - Jan. 8				19	3 4 5 6 1 2
	18	4 5 6						20	2 3 4 5 6 1	
	21	1 2 3		JAN	11	1 2 3 4 5 6		21	1 2 3 4 5 6	
	22	4 5 6			12	6 1 2 3 4 5		22	6 1 2 3 4 5	
	23	1 2 3			13	5 6 1 2 3 4		23	5 6 1 2 3 4	
	24	4 5 6			14	4 5 6 1 2 3		26	4 5 6 1 2 3	
	25	1 2 3			15	3 4 5 6 1 2		27	3 4 5 6 1 2	
	28	4 5 6			18	HOLIDAY		28	2 3 4 5 6 1	
	29	1 2 3			19	2 3 4 5 6 1		29	1 2 3 4 5 6	
	30	4 5 6			20	1 2 3 4 5 6		30	6 1 2 3 4 5	
OCT	1	1 2 3			21	6 1 2 3 4 5		MAY	3	5 6 1 2 3 4
	2	4 5 6			22	5 6 1 2 3 4			4	4 5 6 1 2 3
	5	1 2 3			25	4 5 6 1 2 3			5	3 4 5 6 1 2
	6	4 5 6			26	3 4 5 6 1 2			6	2 3 4 5 6 1
	7	1 2 3			27	2 3 4 5 6 1			7	1 2 3 4 5 6
	8	4 5 6			28	1 2 3 4 5 6			10	6 1 2 3 4 5
End of 1st Quarter	9	1 2 3			29	6 1 2 3 4 5			11	5 6 1 2 3 4
	12	4 5 6		FEB	1	5 6 1 2 3 4			12	4 5 6 1 2 3
	13	1 2 3			2	4 5 6 1 2 3			13	3 4 5 6 1 2
	14	4 5 6			3	3 4 5 6 1 2			14	2 3 4 5 6 1
	15	1 2 3			4	2 3 4 5 6 1			17	1 2 3 4 5 6
	16	4 5 6			5	1 2 3 4 5 6			18	6 1 2 3 4 5
	19	1 2 3			8	6 1 2 3 4 5			19	5 6 1 2 3 4
	20	4 5 6			9	5 6 1 2 3 4			20	4 5 6 1 2 3
	21	1 2 3			10	4 5 6 1 2 3			21	3 4 5 6 1 2
	22	4 5 6			11	3 4 5 6 1 2			24	2 3 4 5 6 1
	23	1 2 3			12	2 3 4 5 6 1			25	1 2 3 4 5 6
	26	4 5 6			15	HOLIDAY			26	6 1 2 3 4 5
	27	1 2 3			16	1 2 3 4 5 6			27	5 6 1 2 3 4
	28	4 5 6			17	6 1 2 3 4 5			28	4 5 6 1 2 3
	29	1 2 3			18	5 6 1 2 3 4			31	HOLIDAY
	30	4 5 6			19	4 5 6 1 2 3			1	3 4 5 6 1 2
NOV	2	1 2 3			22	3 4 5 6 1 2		JUN	2	2 3 4 5 6 1
	3	4 5 6			23	2 3 4 5 6 1			3	1 2 3 4 5 6
	4	1 2 3			24	1 2 3 4 5 6			4	6 1 2 3 4 5
	5	4 5 6			25	6 1 2 3 4 5			7	5 6 1 2 3 4
	6	1 2 3			26	5 6 1 2 3 4			8	4 5 6 1 2 3
									9	3 4 5 6 1 2
									10	2 3 4 5 6 1
									11	Staff Prof Day
										Minimum Day
										Last Day for Students

NOTE: The Block Rotation Schedule is the current schedule due to COVID and Distance Learning. The Second Semester Schedule is based on a return to campus for second semester, but that will be determined at a later date. The entire schedule may change at any time, depending on any state/local developments in regard to COVID. Thank you!



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Computer Log-in Information

NOTE: All necessary login information can be found in Parent Portal – Student info tab and click “Demographics”)

Chromebook

- ★ Username: Student Email (i.e., stephanielock12345@redlandsschools.net)
- ★ Password: 9 Digit Permanent ID Number

Google (RUSD Email and Classrooms)

- ★ Username: Student Email (i.e., stephanielock12345@redlandsschools.net)
- ★ Password: 9-digit Permanent ID number

Online Textbook Access - <https://bit.ly/CopeTextbooks>

Math:

Carnegielearning.com

UN: Network ID (i.e., stephanieloc12345)
PW: 10 digit SSID number

English:

My.hrw.com

UN: Network Login ID
PW: 10 Digit SSID Number

Science:

Classzone.com

Sign up for an account
You will need your grade level ISBN (listed below)
6th Grade – 978-0-618-64094-2
7th Grade – 978-0-618-64095-9
8th Grade – 978-0-618-64096-6

Social Studies:

Available through CLEVER

CLEVER

Clever.com

Search for district/school OR click CLEVER app on Chromebook

- ★ Username: Network Login ID (i.e., stephanieloc12345)
- ★ Password: 10 digit SSID number

Illuminate HC (online district assessments)

Redlands.illuminatehc.com/login

- ★ Username: Network Login ID (i.e., stephanieloc12345)
- ★ Password: 10 digit SSID number

TECHNOLOGY SUPPORT

- ★ support@redlands.freshdesk.com
- ★ (909) 748-6787

(continued on next page)

Other Helpful Distance Learning Links

Cope Middle School Website:

- ★ <https://www.redlandsusd.net/cope>

Counselor Emails:

- ★ Mrs. Garcia-Marin (6th Grade) – maribel_garcia-marin@redlands.k12.ca.us
- ★ Mr. Lopez (7th Grade) – joseph_lopez@redlands.k12.ca.us
- ★ Mr. Love (8th Grade) – sam_love@redlands.k12.ca.us
- ★ Mrs. Aument (AVID/Intervention) – amy_aument@redlands.k12.ca.us

Teacher Emails:

- ★ Click <https://bit.ly/TeacherEmails> to access the Cope Staff Directory

Academic Case Carrier Emails:

- ★ Ms. Sotomayor – ruth_sotomayor@redlands.k12.ca.us
- ★ Ms. Homutoff – julie_homutoff@redlands.k12.ca.us

COPEing Corner:

- ★ Click <https://bit.ly/COPEingCorner> to access parent and student resources for mental and behavioral health supports
- ★ School Psychologist – Mrs. Williams – kristen_williams@redlands.k12.ca.us

Aeries Parent Portal:

- ★ Click <https://bit.ly/CopeParentPortal> to access Aeries Parent Portal information
- ★ Contact Cope's Data Clerk – Mrs. Learn at cynthia_learn@redlands.k12.ca.us for support and additional information
- ★ **Parent Portal accounts are necessary for parents/students to access students' grades, attendance, and other important student data information, as well as to receive the general announcements from Cope.**

RUSD Distance Learning Information:

- ★ Click <https://bit.ly/DLParentToolkit> to access updated Distance Learning information and resources for parents and students.

Distance Learning for Parents



Part 1: Getting Ready for Distance Learning

This is the FIRST EDITION of a three part training and information series designed to help RUSD parents and families prepare for Distance Learning. You can access information and tutorial videos using a computer, visiting our district website or use your cell phone to scan the QR codes. We have also linked additional resources/Quick Reference Guides with easy steps to follow.

How to Create a Gmail Account



How to Access Information in Different Languages



How to Access Login information



How to Use a Chromebook at Home



ADDITIONAL RESOURCES: <https://tinyurl.com/Englishflyer1>

Contact your school site for Aeries Parent Portal Assistance.

For more information, visit:
<https://sites.google.com/redlandsschools.net/parenttoolkit/home>

For Support Contact:
Erika Devilliers, Secretary
909-748-6768
erika_devilliers@redlands.k12.ca.us

