

Redlands Unified School District

MAINTENANCE WORKER I

DEFINITION

Under supervision, perform a variety of unskilled and semiskilled maintenance, repair and construction tasks in the various building trades; and do other related work as required.

ESSENTIAL FUNCTIONS

Perform unskilled and semiskilled maintenance, repair, and construction work in the various maintenance trades; assist maintenance personnel in the construction and maintenance of roofs, furniture, fences, playground equipment, cabinets, shelving, chalkboards, and bulletin boards; may assist in the installation, repair, and maintenance of gas and water lines; may assist in the repair and replacement of floor and ceiling tile; may assist in the maintenance and repair of heating, ventilating, and cooling systems; may assist in the repair of door hardware; load, unload, and drive maintenance service vehicle to and from work sites; prepare surfaces and paint a variety of equipment, furniture, and facility physical structures; may perform custodial functions as required.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of:

Common tools, materials, and equipment used in the general maintenance trades;
Safe working methods and procedures.

Ability to:

Appropriately use tools and equipment common to the maintenance trade;
Read and work from drawings and blueprints;
Prepare simple reports and records;
Understand and carry out oral and written directions;
Establish and maintain an effective working relationship with those contacted in the course of work;
Determine the existence of asbestos;
Relate effectively with racially and ethnically diverse staff, students, and community.

EDUCATION AND EXPERIENCE

Education:

Equivalent to the completion of the twelfth grade.

Experience:

Six months of experience as an unskilled and semiskilled worker in one or more of the basic maintenance trades.

REQUIRED LICENSES AND/OR CERTIFICATES

Possession of a valid and appropriate California driver's license; have an acceptable driving record; qualify for insurability by the District's insurance carrier.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Heavy work involving lifting, carrying, pushing, and/or pulling of objects weighing up to 100 pounds with frequent lifting and/or carrying of objects weighing up to 50 pounds. Physical dexterity in limbs and digits to operate hand and power driven tools and equipment commonly used in the building trades and perform strenuous manual labor; ability to bend, stoop, grasp, and reach.

Working Conditions:

Duties may involve working off the ground using ladders, scaffolds and/or mechanical lifts.

Pre-placement Physical: Class II