

## LEAD GROUNDS MAINTENANCE WORKER

### DEFINITION

Under general supervision, assist in the planning, scheduling, and leading of grounds maintenance personnel; inspect, review, and evaluate the grounds maintenance operational functions and activities; provide input concerning complex or unusual grounds maintenance functions and activities; and do other related work as required.

### ESSENTIAL FUNCTIONS

Establish priorities, organize, schedule, coordinate, and participate in the work function of the grounds maintenance operation; inspect grounds and landscaped areas to ensure against safety hazards and improper preventative maintenance; evaluate the grounds and landscaped areas and determine pruning, irrigation, and fertilization needs, and weed, insect, and pest control tasks; design and lay out sprinkler and irrigation systems; lead, coordinate, and participate in sprinkler and irrigation system installation and maintenance; lead and participate in the preparation of grounds areas, including the construction of forms and headers for concrete and asphalt application; lead and participate in the repair and maintenance of playground and athletic field equipment and fixtures, which may include welding, straightening, and metal fabrication functions; schedule and maintain a grounds preventative maintenance program; determine and requisition supplies, materials, and equipment needs; maintain a variety of records pertaining to grounds maintenance activities, time, and material costs, and personnel performance data; drive a service vehicle to and from work sites; move District furniture and equipment from school site to school site; operate a variety of grounds equipment including sweepers, boom truck, backhoe, tractors, and attachments; may act as liaison for the District in dealing with outside contractors.

### EMPLOYMENT STANDARDS

#### KNOWLEDGE AND ABILITIES

##### Knowledge of:

Methods, techniques, supplies, materials, and equipment utilized in grounds maintenance functions and activities;

Sprinkler and irrigation systems, both hydraulic and electronic;

Distribution operation;

Common fertilizers, insecticides, and herbicides;

Principles of organization, coordination, and employee motivation;

Safe working and vehicle operation practices.

##### Ability to:

Lead grounds maintenance workers and perform difficult and complex grounds maintenance tasks;

Skillfully and effectively operate a variety of grounds maintenance equipment and tools;

Perform heavy manual activities;

Understand and carry out oral and written directions;

Establish and maintain an effective working relationship with those contacted in the course of work;

Relate effectively with racially and ethnically diverse staff, students, and community.

EDUCATION AND EXPERIENCE

Education:

Equivalent to completion of the twelfth grade, including training or course work in landscape maintenance functions and in the use of common fertilizers, insecticides, and herbicides.

Experience:

Two years of experience in maintenance work, including one year in a lead or supervisory capacity.

REQUIRED LICENSES AND/OR CERTIFICATES

Possession of a valid and appropriate California driver's license; qualify for insurability with the District's insurance carrier.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Heavy work involving lifting, carrying, pushing, and/or pulling of objects weighing up to 100 pounds with frequent lifting or carrying of objects weighing up to 50 pounds; physical dexterity in limbs and digits to operate equipment and to perform strenuous manual labor; ability to bend, stoop, grasp, and reach.

Working Conditions:

Ability to work around plants, shrubs, and ground covers without allergic reactions. May be required to apply herbicides, pesticides, and weed abatement chemicals.

Pre-placement Physical: Class II