

NURSING LAB PARAPROFESSIONAL

DEFINITION

Under general supervision, perform a variety of specialized nursing procedures; assist in the instruction of nursing students in the clinical lab, perform clerical functions, administer and grade tests, provide a variety of supportive activities for instructional personnel and do other related work as required.

ESSENTIAL FUNCTIONS

Assist teachers by providing instructional assistance to individuals and small groups in the performance of nursing procedures; assist in the evaluation of students, prepare learning materials, operate audiovisual equipment, perform a variety of routine clerical and record keeping activities such as taking roll, correcting papers, filing and recording test scores, assist in administering, proctoring and scoring tests and charting student's progress, observe and report to the teacher any problem.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of:

Care of patients of all ages in current health care settings; including normal growth and development, nursing fundamentals, anatomy and physiology, nutrition, psychology, nursing process, pharmacology, medical-surgical, obstetrics, pediatrics and geriatrics;

Ability to:

Project a mature, constructive, stable and healthy attitude in a learning environment;
Communicate effectively in oral and written form;
Perform a variety of nursing procedures;
Operate nursing and audiovisual equipment;
Perform routine clerical tasks;
Establish and maintain an effective working relationship with those contacted in the course of work;
Relate effectively with racially and ethnically diverse staff, students and community.

EDUCATION AND EXPERIENCE

Education:

Hold or be eligible for a California license as a Vocational Nurse or Registered Nurse.

Experience:

One year of experience in the health care field.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

Strength:

Pushing objects up to 100 pounds; pulling and lifting objects up to 50 pounds.

Pre-placement Physical: Class I