



Redlands Unified School District

Educational Services Division ~ Enrollment/Data Center

P.O. Box 3008 • Redlands, California 92373-1508 • (909) 307-2470 • FAX (909) 307-2471

February 2019

Dear Parents/Guardians:

A child is eligible to enter **Kindergarten** at the beginning of the school year **if he/she is five years old on or before September 1, 2019**. Children who turn five **September 2 through December 2, 2019**, are eligible to enroll in the **Transitions Program**. Students who reside in the Redlands Unified School District may be registered by the **birth parent or legal guardian with photo I.D.** Registrations take place at the Enrollment Center, 7 W. Delaware Avenue, Redlands 92374. **Completed registration packets are accepted 7:30 a.m. to 3:30 p.m.** Parents/legal guardians are responsible for obtaining and providing all required enrollment documents listed below. ***Incomplete packets will not be accepted.***

1. **Legal evidence of age:** Original, county certified birth certificate; passport; immigration certificate; or baptismal certificate (if date of birth is included).
2. **Proof of Residency: Current** (dated within 30 days of enrollment), **top portion** of original utility bill (gas, electric, city water and/or trash) with **“Service”** address in parent’s name (if you pay these bills online, bring a printed copy of the bill); or rental agreement with current rent receipt; or “Closing”/“Final” escrow papers (dated within 30 days). Items such as cable and phone bills, driver’s license and other DMV documents are not acceptable as proof of residence.
3. **Declaration of Residency:** If parent/guardian and their family live **full-time** with another family, parent/guardian and homeowner must complete a “Declaration of Residency” form at the Enrollment Center. Homeowner will be required to provide current proof of residence (see #2 above) and photo identification.
4. **Documentary proof from a physician or agency for immunizations:**
 - (a) **Polio**—minimum of three (3) doses. ***If last dose was prior to fourth birthday, a booster is required.***
 - (b) **Diphtheria, Pertussis, Tetanus** – minimum of four (4) doses ***with additional booster if last dose was before fourth birthday.***
 - (c) **Measles, Mumps, Rubella** – Two (2) doses, both on or after the first birthday.
 - (d) **Hepatitis B** – total of three (3) doses.
 - (e) **Varicella (Chickenpox)** – Two (2) doses or physician-documented varicella disease or immunity.
5. **Report of Health Examination for School Entry (form available on District’s website):**

Kindergarten: Date of exam must be on or after February 7, 2019 (within six months prior to entry into Kindergarten), and submitted at time of registration. **Transitions Program:** Date of exam must be on or after August 7, 2018 (within one year of the first day of school), and submitted at time of registration.

NOTE: If your student has all required vaccinations **AND** a scheduled appointment for a physical exam **BEFORE** school starts, the student may be enrolled **with proof of the appointment from your health provider at time of registration.** **If you are unable to obtain an exam or proof of a scheduled exam for your student before registration, please contact the Enrollment Center. A Health Exam is required for all Transitions and Kindergarten enrollments.**

Registration packets will be available at your student’s school, the Enrollment Center, and online beginning February 19, 2019. Parents are encouraged to obtain a packet, review all enrollment requirements, and complete it in advance. ***Online registration is available to complete part of the process. Registrations must be finalized at the Enrollment Center with the documents listed above.*** Please call the Enrollment Center, (909) 307-2470, or your child’s school if you have any questions. Visit www.redlands.k12.ca.us for online registration and informative documents such as Parent/Student Handbook, Grade Level Standards, school calendars, Health Exam forms, and Free/Reduced lunch applications.

Ken Wagner

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