

**REDLANDS UNIFIED SCHOOL DISTRICT**

**2018-2019 WORK YEAR FOR CLASSIFIED PERSONNEL**

|                       | <b>10 Month A</b>  | <b>10 Month B</b>  | <b>10 Month C</b>   | <b>10 Month D</b>   | <b>10 Month E</b>  |
|-----------------------|--|--|---|---|--|
| <b>POSITION</b>       | *School Office Manager<br>*School Clerk<br>Healthy Start Clerk<br>Clerical / Fiscal<br>Campus Supervisor<br>Safety Officer I & II<br>Health Technician<br>Attendance Program Para<br>LVN | R.I.S.E. Independent Study Para<br>Lead Child Nutrition Services Worker<br>Child Nutrition Services Worker III<br>State Preschool Child Dev. Lead Para | *School Bus Driver<br>OHS Child Dev. Lead Para  | Child Nutrition Services Worker I & II<br>Campus Monitor I & II<br>Service Worker<br>Community Liaison Asst.<br>State Preschool Child Dev. Para<br>Health Care Assistant<br>Instructional Tech Support Para | Instructional Para I & II<br>Library Para I<br>Computer Lab Para I<br>OHS Child Development Para<br>Special Ed. Preschool Para                       |
| <b>WORK DAYS</b>      | <b>*208 or 203</b>   | <b>185</b>   | <b>183</b>  | <b>180</b>  | <b>176</b>   |
| <b>BEGINNING DATE</b> | *7/23/2018 or 7/30/2018  | 8/6/2018   | *8/6/2018 or 8/7/2018   | 8/8/2018  | 8/8/2018   |
| <b>ENDING DATE</b>    | 6/21/2019  | 6/7/2019   | 6/6/2019  | 6/6/2019  | 6/3/2019   |
| <b>PAID HOLIDAYS</b>  | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27  | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27  | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27 | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27   | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27  |
| <b>NON-WORK DAYS</b>  | November 19-20<br>December 17-21, 27-28<br>March 18-29   | November 19-20<br>December 17-21, 27-28<br>January 2-4<br>March 18-29  | *August 6 or 7<br>November 19-20<br>December 17-21, 27-28<br>January 2-4<br>March 18-29           | September 7<br>November 19-20<br>December 17-21, 27-28<br>January 2-4<br>March 18-29<br>Elem. - November 5<br>Sec. - December 14  | September 7<br>November 19-20<br>December 17-21, 27-28<br>January 2-4<br>March 18-29<br>Elem. - November 5<br>Sec. - December 14<br>+ 1 Arranged Day |

**Traditional E – Must arrange one additional non-work day with Principal**

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|                       | <b>11 Month</b>  | <b>11 Month Flex</b>  | <b>12 Month</b>   |
|-----------------------|--|---|---|
| <b>POSITION</b>       | Secretary I (Middle School)<br>Library Paraprofessional II (Middle School)<br>Library Paraprofessional III<br>Account Clerk II – ASB<br>OHS & Middle School Secretary II<br>Adult Ed. Clerical / Fiscal<br>R.I.S.E. Office Manager | Typist Clerk II – District Office<br>Typist Clerk III – District Office<br>Secretary I – District Office<br>Office Assistant – District Office<br>Clerical Specialist – District Office<br>Help Desk Technician – District Office/CNS<br>CNS Instructor/Field Specialist<br>Buyer II<br>Community Outreach, Communication & Social Media Specialist<br><br>*Other designated positions to be determined at the discretion of the District |   |
| <b>WORK DAYS</b>      | <b>225</b>   | <b>225</b>  | <b>246</b>  |
| <b>BEGINNING DATE</b> | 7/5/2018   | 7/5/2018  | 7/1/2018  |
| <b>ENDING DATE</b>    | 6/24/2019  | 6/28/2019   | 6/30/2019   |
| <b>PAID HOLIDAYS</b>  | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27  | September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27   | July 4<br>September 3<br>November 12, 21-23<br>December 24-26, 31<br>January 1, 21<br>February 18<br>May 27 |
| <b>NON-WORK DAYS</b>  | December 19-21, 27-28<br>March 18-29   | December 19-21, 27-28<br><br>14 additional non-work days to be scheduled with supervisor based on department needs  |   |

Board Approved Date: April 24, 2018