

BASIC GRADING STANDARDS FOR LIBRARY SCIENCE STUDENTS

To receive the grade you desire, you **MUST** meet all of the criteria for the grade listed below:

- ✓ **“A” Students:** learn the jobs expected of them and do them without being reminded, Shelves books correctly. Students also seek out additional ways to help staff when their main work is done. Essentially, an “A” student is someone who **WORKS** to make others’ jobs easier.
- ✓ **“B” Students:** learn the jobs expected of them and do them, but require occasional reminders. Shelves books correctly. Require staff to find meaningful additional work for them after their main tasks are completed.
- ✓ **“C” Students:** learn the jobs expected of them and do them, but require regular reminders. Shelves books with minimal errors. Only do what they are told to do and rarely, if ever, seek out ways to help staff beyond doing the daily tasks.
- ✓ **“D” Students:** make little effort to learn or do the jobs expected of them. Shelves books poorly. Will work only if continually reminded. Require staff intervention to the point that they often create **MORE** work for staff rather than helping to create less work.
- ✓ **Failing Students:** do virtually nothing without having to be forced or threatened with discipline/lowered grade. Impact the library staff in a negative manner.

It should be noted that before students reach the point of failure, attempts will be made to have them change their attitude and performance. In most cases, a class schedule change will be requested before a permanent grade of D or Fail is given, but if a change is not workable, the grade will be given as earned.