

Redlands Unified School District
Measure J
Citizens' Oversight Committee

Minutes

District Office Conference Room
20 West Lugonia, Redlands, CA 92374
February 6, 2020

I. Opening – Chairperson McEwen called the meeting to order at 5:02 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Christine Kuzdal, Beth Kolpien, Wendy McEwen, Patrick Garcia

Staff Present: Ken Morse, Michelle Cole, Becky Teel, Brian Guggisberg

C. Approval of Minutes – On motion of Patrick Garcia, second by Beth Kolpien, the minutes of October 17, 2019 were approved as submitted.

II. Public Participation

A. Community Input - None

III. Committee Business

A. 2018-19 Audit Report Review – Ken Morse

Mr. Morse discussed the audit report which was presented to the Board of Education on January 14, 2020. The report stated that there were no findings in the Financial Audit and the conclusion for the Performance Audit was that the school district properly accounted for expenditures on authorized bond projects.

B. Select Annual Writing Committee

Chairperson McEwen asked for volunteers to serve on the Annual Writing Committee. Ms. McEwen and Ms. Kolpien volunteered to serve on the Annual Writing Committee. Ms. McEwen volunteered to present the report to the Board of Education. The draft Annual Report will be presented at the next Citizens' Oversight Committee meeting on April 9, 2020 and the final Annual Report will be presented to the Board of Education on April 28, 2020.

IV. Presentations and Reports

A. Budget Review and Project Update – Ken Morse

Mr. Morse reviewed the Black Box Theater Project at Citrus Valley High School stating that the project is close to completion and that just over \$113,000 has been spent since the last meeting. Photos of the Black Box Theater and programmable lighting boxes were presented. Soft costs are all that remain. The balance left in budget once the project is complete will be moved to possible

future projects. Mr. Garcia asked why the cost to AEP Electric changed from approximately \$166,000.00 to \$179,428.00. Mr. Morse said that a change order for the sound box was necessary and that he would provide a detailed breakdown of additional costs at the next meeting.

Mr. Morse discussed the active Safety and Security Projects. The Lugonia Secure Access Project is complete and a Notice of Completion has been filed. Expenditures since the last meeting were just over \$27,000.

The Mariposa Secure Access Project will mirror the project at Lugonia Elementary School. Approximately \$7,000.00 has been spent since the last meeting. This project has been approved by the Division of the State Architect and demolition is anticipated to begin in March.

The Secure Access Project at Orangewood High School will include the installation of a new office door outside of the fence line to achieve single point access. Cost estimates for this project have not yet been determined.

The Redlands High School Fence Project is ongoing. Expenditures since the last meeting were just under \$300,000. Remaining budgeted funds of approximately \$1,000,000 should be sufficient to complete the project. Photos of underground pipes, poured concrete, and block walls were presented. Mr. Morse explained that discovery of underground piping has slowed the process. Fencing on the north side of the campus is going well. Concrete has been poured and brickwork will match the existing buildings. There will be rolling and walkthrough gates as well as an intercom system at the gates for security.

Mr. Morse presented a slide listing the overall budget. Expenditures were \$454,399 since the last meeting. Remaining unbudgeted funds will be used for future projects. Possible future projects include Bell/PA/Fire Systems and Perimeter Safety Fencing for 6' fencing at middle and elementary schools.

V. For the Good of the Order/Member Comments

Mr. Morse reminded the committee members that the next meeting will be on April 9, 2020.

VI. Adjournment

There being no further business, the meeting was adjourned at 5:24 p.m.

Attest:


Chair

Adopted:

April 28, 2020
